



**Montana WIC Affidavit**  
**Proof of ID/Income/Residency**  
*Scan into participant's file.*

**Staff**

Use this form when proof of ID, income (does not include zero income), or residency documentation does not exist or if using pending proof for income.

Examples:

1. The person works for cash.
  - a. Enter the self-reported household income and assess if it meets WIC Eligibility guidelines.
  - b. Select "Statement of Income" for proof of income.
2. Documentation was destroyed in a house fire or natural disaster.
3. Participant is homeless.
4. Participant is a migrant.
5. Participant has ID and residency proofs but is pending income proof.
6. Other reasons may qualify on a case-to-case basis. Please contact State Office.

**Participant/Authorized Rep**

I verify I do not have proof of the following:

Identification

Residency

Income

- I work for cash and don't receive documentation.
- My income documentation was destroyed.
- I am homeless.
- I have no proof of income for some of the past 12 months.
- Pending proof of income: household stated income \$\_\_\_\_\_

*\*If zero income, use the Zero Income Form.*

Please use the space below to explain why documentation is not provided.

I, \_\_\_\_\_

(Print Name: Participant/Authorized Rep)

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I attest that if I knowingly falsify information in order to receive benefits, I am subject to disqualification from the Montana WIC program.

\_\_\_\_\_  
Participant/Authorized Rep Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
WIC Staff Signature

\_\_\_\_\_  
Date



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To file a program discrimination complaint, a Complainant should complete a Form AD-3027, USDA Program Discrimination Complaint Form which can be obtained online at: <https://www.usda.gov/sites/default/files/documents/ad-3027.pdf>, from any USDA office, by calling (866) 632-9992, or by writing a letter addressed to USDA. The letter must contain the complainant's name, address, telephone number, and a written description of the alleged discriminatory action in sufficient detail to inform the Assistant Secretary for Civil Rights (ASCR) about the nature and date of an alleged civil rights violation. The completed AD-3027 form or letter must be submitted to USDA by:

1. **mail:**  
U.S. Department of Agriculture  
Office of the Assistant Secretary for Civil Rights  
1400 Independence Avenue, SW  
Washington, D.C. 20250-9410; or
2. **fax:**  
(833) 256-1665 or (202) 690-7442; or
3. **email:**  
[Program.Intake@usda.gov](mailto:Program.Intake@usda.gov)

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