

**Information Request Form
For New and Renewing School Contracts**

Instructions for New and Existing State School Contractors:

Complete this form and return to your State liaison at Disability Employment and Transitions Division (DETD). This information will be used in drafting the contract document.

2025-26 School Year

Federal Tax ID Number: _____

School District: _____

Unique Entity Identifier Number (UEI): _____

Mailing Address : _____

Phone Number: _____

Fax Number (if applicable): _____

Name of Person Who Will Sign the Contract for 25-26: _____

Title of Person Who Will Sign the Contract for 25-26: _____

Email Address of Person Who Will Sign the Contract: _____

If the contractor liaison will be someone other than the person who signs the contract, please provide that person's contact information:

Liaison Name and Title: _____

Liaison Phone Number: _____

Liaison Fax Number (if applicable): _____

Liaison Email Address: _____

