



# Child Support Services Division (CSSD)

## Missoula Office

Phone: 1 (800) 346-5437    Fax: 1 (406) 444-9629

**Make a payment**

[Child Support Payments](#)

or  
CSSD PO Box 8001  
Helena, Montana 59604

**Return documents**

CSSD Central Mail Unit  
PO Box 202943  
Helena, MT 59620-2943

**CSSD Application for Services is now**  
**CSSD Enrollment for Services.**  
**See FAQ below.**

For general information, such as your case number or the name of your investigator please call or email the administrative staff below, they will be happy to help.

If you know your investigator please contact them directly, see investigator list below.

Administrative Staff	Extension#	E-mail
Megan King	1099	Megan.King@mt.gov
Rose Frishkorn	1091	Roseanna.Frishkorn@mt.gov

Usually, questions can be answered by email.  
Questions regarding sensitive case information will be answered by phone.

Investigator	Extension#	E-mail
Annabelle Anderson	0446	Anna.Anderson@mt.gov
Casse Chaffey	0023	CChaffey@mt.gov
Alison Eckley	1090	aeckley@mt.gov
Amanda Friesz	0133	Amanda.Friesz@mt.gov
Lauren Gunderson	1092	Lauren.Gunderson@mt.gov
Katherine Guthrie	1093	Katherine.Guthrie@mt.gov
Kristin Hallesy	1095	kristin.hallesy@mt.gov
Tori Jones	1098	tjones@mt.gov
Kimberly Kirschten	0441	Kimberly.Kirschten@mt.gov
Jason Kollmer	1100	jason.kollmer@mt.gov
Shannon Mahoney	1101	shannon.mahoney@mt.gov
Kate Pappe	1102	KPappe@mt.gov
Cheri Phillips	1103	chphillips@mt.gov
Debra Steigerwalt	0026	Debra.Steigerwalt@mt.gov

# CSSD Application for Services is now CSSD Enrollment for Services

*Thank you for your patience  
as this is changed throughout our system.*

## FAQ:

### How do I know my enrollment for services has been received?

As part of the case opening process a letter is sent to the custodian and the non-custodial parent.

### How long does it take to open the case?

CSSD’s goal is to have the case open within 10 calendar days of receipt. Federal regulation allows for 20 calendar days from receipt to open a case [45 CFR 303.2 (b)].

### Can I go to the local office and turn in an enrollment for services?

An enrollment for services can be dropped off at **any** Child Support Services Office, no matter where you live in Montana. CSSD Offices are located in Billings, Butte, Great Falls, Helena, and Missoula.

### I am having problems with the online enrollment for services can someone walk me through the process?

For help with the online enrollment for services, refer to administrative contacts below.

Administrative Staff	Extension#	E-mail
Megan King	1099	Megan.King@mt.gov
Rose Frishkorn	1091	Roseanna.Frishkorn@mt.gov
Kim Starr	0032	Kimberly.Starr@mt.gov
Roseanna Peters	1082	RPeters@mt.gov
Sandy Girdler	1074	sandra.girdler@mt.gov
Lorrie Tracy	1088	Lorrie.Tracy@mt.gov
Carmen Cappis	1030	ccappis@mt.gov
Sandy Hillman	1108	Sandra.Hillman@mt.gov
Dianna Miller	1057	dmiller@mt.gov
Christine Caye	1141	Christine.Caye@mt.gov
Karen Ray	0033	Karen.Ray@mt.gov