

CHILD SUPPORT ENFORCEMENT REFERRALS

CAPS Alerts (placement change or new placement)

? Financial specialist will receive an alert upon removal of the child. Financial specialist will review children in paid placements monthly (review children's cases 90 days after initial placement and every 6 six months thereafter).

? Financial specialist will receive an alert when IV-E has been determined and notify social worker to submit the child support referral.

CAPS

Complete these screens prior to starting the flow below: For the parents/putative parents: PERD, ICWD, EMPL, ADDL, and MEDS. For the Child: SERL, RELL, ICWD, MEDS.

SIID (Searches Initial Inquiry Detail)

?

CSED (Child Support Enforcement Referral Detail)

?

CSCD (Child Support Child-In-Foster Care Detail)

?

CSFD (Child Support Father Detail)

?

CSF2 (Child Support Father Detail 2)

?

CSMD (Child Support Mother Detail)

?

CSM2 (Child Support Mother Detail 2)

?

PRID (Private Insurance Detail)

?

SIID (Searches Initial Inquiry Detail) – PLACE AN "E" to execute the electronic referral

?

ACTD (Activity Detail) – Complete re: Good Cause; identify documentation utilized to make the determination and list the dates of those documents.