



## Wasted and Expired Vaccine Return Form

Name of Facility: \_\_\_\_\_ VFC ID: \_\_\_\_\_ Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

**This procedure is for wasted and expired vaccine only. Do not return any viable VFC vaccine to McKesson. Contact the Immunization Program at 444-5580 for assistance if you will not be able to use your supply of vaccine before it expires.**

1. Please complete this form and include all information listed below for each vaccine. (You will find the NDC number [10 digit number] on the vaccine vial or on your packing slip.) Be sure to account for wasted and expired vaccine on your monthly report form.
2. Please fax a copy of this form to the Immunization Program (406) 444-2920 and keep a copy for your records.
3. Enclose the original copy of this form in the package with the wasted or expired vaccines that you are returning to the VFC Program.
4. You may use a postage-paid container in which you receive your normal VFC vaccine shipments to return wasted or expired vaccine to McKesson. If you do not have a McKesson shipping box available, please pack the wasted or expired vaccine into a box and return it to: McKesson Specialty Distribution, Attn: Mike Williams, 4100 Quest Way, Room 114, Memphis, TN 38115.
5. Clearly label the outside of the shipping container "Non-viable Vaccine enclosed."

Vaccine Name	No of Doses	Manufacturer	Lot No	Expiration Date	NDC Number	Reason Code	Comments

**Reason codes:**

- |  |   |
|--|---|
| <ol style="list-style-type: none"> <li>1. Expired vaccine</li> <li>2. Natural Disaster/Power Outage</li> <li>3. Refrigerator/Freezer too warm</li> <li>4. Refrigerator/Freezer too cold</li> <li>5. Failure to store properly upon receipt (e.g. not refrigerated or frozen in a timely manner)</li> </ol> | <ol style="list-style-type: none"> <li>6. Vaccine spoiled in transit</li> <li>7. Mechanical failure</li> <li>8. Spoiled</li> <li>9. Other (Please Explain)</li> </ol> |
|--|---|