

Department of Public Health
and Human Services

Section:
NONFINANCIAL REQUIREMENTS

TANF CASH ASSISTANCE

Subject:
Overview

Supersedes: TANF 300 (07/01/09); TB-55 (02/16/2010)

References: ARM 37.78.102; 37.78.206; 37.78.208

GENERAL RULE—After it is determined which family members comprise the filing unit; the eligibility determination occurs to establish which of these members, in addition to the minor child, will have their needs included in the benefits. The eligibility determination is made by considering all nonfinancial criteria and all financial criteria of each filing unit member. Those members meeting the criteria will have their needs included in benefits and are collectively referred to as the assistance unit. There must be an eligible minor child in the assistance unit for other related family members to be eligible.

The nonfinancial requirements which must be met by each filing unit member in relation to the determination of need are:

REQUIREMENT

MANUAL SECTION



Text removed – HIPPS is no longer a requirement for TANF.

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|----|--|--------|
| 1. | Citizenship/alien status; | 301-1 |
| 2. | Residency; | 302-1 |
| 3. | Furnishing a Social Security number or verification that one has been applied for; | 303-1 |
| 4. | Age (minor child only); | 304-1 |
| 5. | Minor child living with a specified relative who is within the 5 th degree of kinship; | 305-1 |
| 6. | Teen parent living in an approved adult supervised setting, unless he/she is approved to live independently; | 305-1 |
| 7. | Child Support Enforcement referral; | 306-1 |
| 8. | Compliance with Program Compliance; | 1508-2 |

9. Negotiating and signing a Family Investment Agreement and a WoRC Employability Plan (FIA/EP) for anyone who is required to have a FIA/EP; 701-1
10. Completion of an Intensive Case Management meeting for individuals who have been sanctioned twice since January 1, 2008; 702-3
11. Providing verification that a convicted drug felon is complying with the conditions of supervision, actively participating in treatment, if required, or verifying that the sentence has been discharged; and 703-1
12. The 60 month timeclock has not been exhausted. 801-1

NOTE: If the 60-month time clock has been exhausted, all adult household members must meet an extension criterion to be eligible for extended TANF cash assistance. (TANF 801-3)

**VERIFICATION
OF CRITERIA**

It is not necessary to verify all nonfinancial criteria. A participant statement in conjunction with documentation on TEAMS case notes is acceptable in some instances (Refer to TANF 103-4).

DB/MaM

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