

DEPARTMENT OF  
PUBLIC HEALTH AND HUMAN SERVICES



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POLICY MEMO

TO: Providers, Case Managers & Quality Improvement Specialists

RE: Vineland II

FROM: Jeff Sturm, Director, Developmental Disabilities Program

Effective November 15, 2007 the Developmental Disabilities Program will no longer use the Inventory for Client and Agency Planning (ICAP) as the primary tool to determine adaptive behaviors of individuals seeking Montana Developmental Disabilities Services. The Vineland II Parent/ Caregiver Rating Form will replace the ICAP as the official adaptive behavior assessment tool used to determine eligibility for individuals seeking Developmental Disabilities, unless the individual has an IQ higher than 59 then the comprehensive Vineland Survey Interview tool will be used. These tools will be administered by Montana State Quality Improvement Specialists in the region where the individual is seeking services and eligibility needs to be determined, or by a trained qualified professional.

If the individual is school aged and attending school, the Teacher Rating Form should be sent to the teacher for rating adaptive behaviors and returned to the Quality Improvement Specialist as an additional survey to aid in determining eligibility. Other Assessment Tools that may be used by the school to determine adaptive behaviors, for example, the ABAS may be reviewed by the Quality Improvement Specialist when determining eligibility. Social Histories are not a requirement for determining eligibility but may be requested by the Quality Improvement Specialist in borderline, tough to call eligibility determinations.

Tough to call is defined as situations in which an applicant has a full scale IQ score of 60 or higher.

If there is a variance in cognitive ability and adaptive behaviors more than one standard deviation (15 points) then the Quality Improvement Specialist must review the assessments to determine why the discrepancy. Follow – up activity may include meeting with the individual seeking services. This provides additional information and insight when making the determination.

The Quality Improvement Specialist may choose to travel to a pre-arranged location such as a family home or they may request that the family and the individual seeking services travel to the regional office to administer the Vineland II Adaptive Behavior Assessment Tool.