



DEPARTMENT OF PUBLIC HEALTH AND HUMAN SERVICES

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DATE: August 19, 2010

TO: All ABD Medicaid Policy Manual Holders
All Family Medicaid Policy Manual Holders

FROM: Nancy Clark, Lead ABD Medicaid Policy Specialist
Christie Twardoski, Lead Family Medicaid Policy Specialist
Public Assistance Bureau, Central Office

SUBJECT: Bulletin MA 106 (ABD Medicaid)
Bulletin FMA-64 (Family Medicaid)

**Place this bulletin between pages 4 and 5 of Section 1000 of the ABD MA manual.
Place this bulletin after Section 1203-1 of the Family Medicaid manual.**

SUBJECT: Psychiatric Residential Treatment Facility (PRTF) HCBS Waiver

REFERENCE: ARM 37.82.101

SUPERSEDES: Bulletin MA 104 (05/21/2010); Bulletin FMA 62 (05/21/2010)

EFFECTIVE DATE: October 1, 2010

INTRODUCTION & POLICY The Health Resources Division (HRD) has received approval to expand the current PRTF/Home and Community Based Services (HCBS) waiver to serve youth ages 6 through 17 who have been diagnosed with serious emotional disturbance (SED), and meet the criteria for admission to a psychiatric residential treatment facility (PRTF).

County served:	Date waiver began serving:
► Big Horn	10/01/10
Broadwater	07/01/10
Carbon	07/01/10
Cascade	06/01/10
Jefferson	07/01/10
Lewis & Clark	06/01/10
Missoula	09/01/09
Musselshell	07/01/10
Ravalli	09/01/09
Stillwater	07/01/10
Yellowstone	11/01/07

Some of these youth may already be Medicaid recipients.

The eligibility policies for this PRTF waiver will be those of 'standard' Medicaid (such as Disabled Medicaid, SSI recipient Medicaid, HMK Plus, etc.) **Waiver of parental deeming rules do NOT apply to this waiver group.**

The process for enrollment into the PRTF waiver will be through a waiver case manager who is an employee of the Department. Documentation of PRTF waiver eligibility will be communicated to the OPA via the same forms as for the physically disabled/aged, developmental disabilities, and SDMI waivers, that is, via the SLTC/DD-55 form. If the SLTC/DD-55 shows "WM" or "other waiver", contact the case manager/case management team who sent you the form to get specific waiver type/name. It is critical that the correct waiver is selected on the waiver web page.

PRTF waiver eligibility does not require a pre-admission screening from the Mountain Pacific Quality Health Foundation.

See MA 1000 for further policy information regarding the PRTF waiver.

Note that PRTF waiver recipients are not required to be disabled according to Social Security criteria in order to qualify for this waiver.

Example: Tish is a 12-year-old living in L&C County. She has a diagnosis of SED. Tish is a candidate to apply for the PRTF waiver. The waiver case manager determines that if she meets eligibility for Medicaid, she can be enrolled in the PRTF waiver. Tish's parents apply for Medicaid on her behalf. The waiver case manager will instruct them to tell the eligibility case manager that she is being determined for the PRTF waiver. Tish's application for Medicaid must include information on her entire household. The application is registered on CHIMES for the entire household, although not all household members may be marked 'applying,' depending on how the parents complete the application. Tish's Medicaid eligibility is determined based on the appropriate household composition, income and resource policies for the program(s) for which she might qualify. (For example, if she has been found disabled by SSA or through the MEDS process, her Medicaid may be determined based on disabled Medicaid policy, or her Medicaid eligibility may be determined based on Family or HMK Plus Medicaid policies.) If Tish is found eligible for Medicaid, the OPA will authorize benefits and instruct the family to share a copy of Tish's approval notice to the waiver case manager to confirm eligibility. At that time, the waiver case manager will provide the OPA with a completed SLTC/DD-55 enrolling Tish in the PRTF waiver. The eligibility case manager will then enter Tish's waiver span onto the

Waiver web page by selecting the PRTF waiver from the drop down list.

CHIMES PROCESSING

A PRTF waiver recipient will be entered on CHIMES identifying all factors that apply to his or her situation in the community (SSI recipient, disabled/blind, relationships to other people living in his/her home, etc., but not a waiver type on the Waiver web page yet). The household's income and resources will be counted when determining Medicaid eligibility. Eligibility will be determined under non-waiver Medicaid. If eligible for Medicaid, the individual's waiver eligibility will be entered on CHIMES under the PRTF waiver after a completed SLTC/DD-55 is received from waiver case management. This is accomplished by marking the Waiver checkbox in the Additional Questions section of the Eligibility Questions web page. Navigate to the Waiver web page. Select the PRTF waiver in the Waiver Type drop down. Enter the entry date shown on the SLTC/DD-55. Enter a case management team if this information has been provided. Navigate back to Eligibility Questions. Continue processing. To finalize eligibility, go to Eligibility Determination, then Preliminary Determination, select the appropriate Medicaid program and finalize.

NOTE: If the child is not disabled, the Waiver check box will not be open to be checked on "Additional Questions". In order to access this check box, please check the disabled check box for the child, SAVE, then check the waiver check box in the Additional Questions section, SAVE, and then uncheck the disabled check box. The waiver check box will remain marked. If you forget to uncheck 'disabled', you will find that disabled programs will show potentially eligible on your Eligibility Determination Results web page. If this happens for a non-disabled person, go back to Eligibility Questions and uncheck the 'disabled' check box for the person who is not disabled.

For ABD (Aged/Blind/Disabled), you may see a new program for the person; "Waiver PRTF Blind/Disabled" on the Eligibility Determination Results web page. If the family qualifies for Family Medicaid (because there is a rule that everyone is finalized as Family eligible), the eligibility case manager would select Family for everyone, including the PRTF individual and finalize. If you have already finalized the family program for everyone and then receive the PRTF info, the eligibility case manager would add the PRTF waiver data and then finalize family again. If the child is on a Family-related Medicaid program other than Family Medicaid (HMK Plus, for example), choose the correct program, and re-finalize the program for that child only, even though it had been previously finalized. This will trigger a new record to MMIS so the waiver information will appear. If a child is eligible for a non-medically-needy family program, always finalize that program rather than a medically needy program.

More expansions are expected. Stay tuned for more new counties!

If you have questions, please contact your regional policy specialist. Thank you!