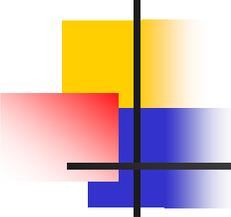


# Developmental Disabilities Program

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DD Waiver Services in Montana

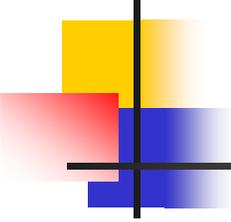


# Developmental Disabilities Program

## 1915 (c) Medicaid waivers

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- The Home and Community Based Services (HCBS) waiver began in 1981 as a means to correct the fact that individuals could get Medicaid support services while institutionalized, but if they wanted to return to the community they could not get similar services.
- Having a waiver means that the regular rules of existing Social Security laws governing access to SSI and Medicaid regulation are “waived”.
- Home and Community Based Services (HCBS) are optional Medicaid services, meaning that you can choose which services meet your assessed needs.
- The Centers for Medicare and Medicaid Services (CMS) provides states with an application to fill out (called the waiver format or template)



# Current DD Waivers in Montana

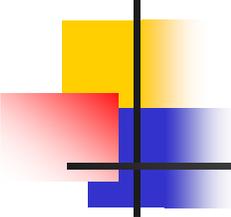
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- Comprehensive Waiver (0208)
  - 2306 kids and adults served (reporting year FY 2013)
    - Serving people with a developmental disability ages birth and older
- Supports for Community Working and Living Waiver (1037)
  - 30 adults served (current)
    - Serving people with a developmental disability ages 16 and older
- Children's Autism Waiver (CAW)
  - 70 kids served (reporting year FY 2013)
    - Serving kids with Autism Spectrum Disorder ages 15 months to 8

# Services currently available in the 0208

**waiver-** service definitions available at:

<http://www.dphhs.mt.gov/dsd/ddp/compwaiverdef.shtml>

- 
- Day Supports and Activities
  - Homemaker
  - Job Discovery/Job Preparation
  - Live-in Caregiver
  - Residential Habilitation
  - Respite
  - WCCM- Waiver-funded Children's Case Management
  - Occupational Therapy
  - Community Transition Services
  - Nutritionist
  - Meals
  - Personal Care
  - Personal Supports
  - Private Duty Nursing
  - Remote Monitoring Equipment/Services
  - Physical Therapy
  - Psychological Services
  - Speech Therapy
  - Supports Brokerage
  - Adult Companion Services
  - Adult Foster Support
  - Assisted Living
  - Behavioral Support Services
  - Caregiver Training and Support
  - Environmental Modifications/Adaptive Equipment
  - Individual Goods and Services
  - Transportation
  - Personal Emergency Response System (PERS)
  - Retirement Services
  - Supported Employment (SE)- Co-Worker Support
  - SE- Follow Along
  - SE- Individual Employment Support
  - SE Small Group Employment Support
  - Transportation

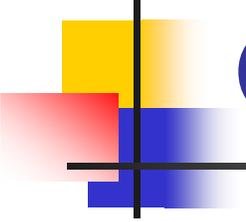
# Services Currently Available in the 1037 waiver-

service definitions available at:

<http://www.dphhs.mt.gov/dsd/ddp/1037ServiceDefinitions.shtml>

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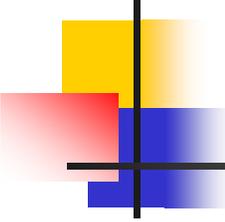
- Job Discovery/Job Preparation
- Respite
- Supported Employment (SE)- Follow Along Support
- Supports Brokerage
- Behavioral Support Services
- SE- Co-Worker Support
- SE- Individual Employment Support
- SE- Small Group Employment Support
- Transportation
- Environmental Modifications /Adaptive Equipment
- Personal Emergency Response System (PERS)
- Individual Goods and Services
- Meals
- Personal Supports



# Services Currently available in the Children's Autism Waiver

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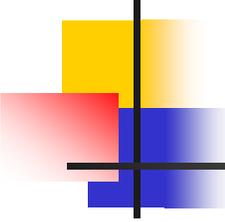
- Children's Autism Training
- Respite
- Waiver Funded Children's Case Management (WCCM)
- Adaptive Equipment/Environmental Modifications
- Occupational Therapy
- Physical Therapy
- Speech Therapy
- Transportation
- Individual Goods and Services
- Program Design and Monitoring



# 1037 Supports for Community Working and Living Waiver

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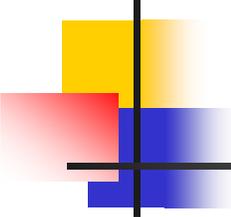
- 28 individuals screened in January 2014
- 2 screened in May 2014
- Who is a good fit for this waiver?
  - Someone who lives independently or with unpaid supports, aged 16 and older
  - Has an interest in achieving integrated community employment
  - Needs can be met for \$20,000 or less
  - Is willing to self direct all services



# Screening and Selection: 1037

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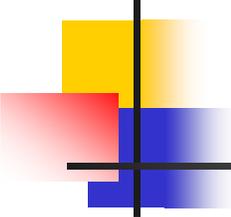
- Case Manager submits Waitlist Entry Change form to Regional A/A- person is added to waitlist
- Major factor in deciding if we can screen is waiver capacity
  - 30 unduplicated for 1037
- Screening date is announced, complete referral packets are submitted to **central office** by deadline
- Selection is based off of a screening, where points are awarded based on:
  - Time on waitlist
  - Evidence of interest in employment
    - See 2<sup>nd</sup> page of 1037 referral checklist for scoring breakdown
  - If there is a tie, a random draw is done



# Screening and Selection: 1037

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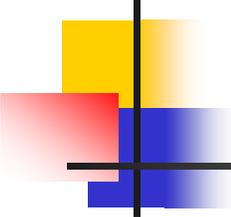
- Self Direct/Community Employment acknowledgement form goes to central office
- Signed accept/decline form go to central office and regional office
- Updated MONA goes to Regional Manager/Jennifer Finnegan
- Referral packet goes to the **provider(s)** the individual is interested in being served by, after the selection has been made, if individual is electing to self direct via Agency with Choice.



# Screening and Selection: 0208

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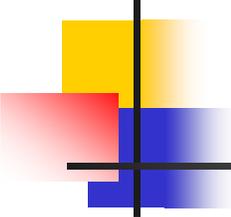
- Case Manager submits Waitlist Entry Change form to Regional A/A- person is added to waitlist
- Two factors in deciding when we can screen
  - Waiver capacity
  - Funding available
- Selection is based off of chronological order on the waitlist
- Signed accept/decline form goes to regional and central office
- Referral packet goes to the **provider(s)** the individual is interested in being served by, after the selection has been made.
- Updated MONA goes to Regional Manager/Jennifer Finnegan



# Screening and Selection: CAW

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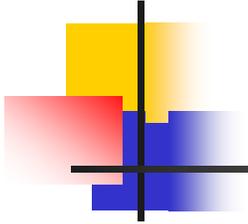
- E&D Clinic submits CAW application to Central Office, individual is added to CAW waitlist. CAW slots are selected regionally
  - Region I- 4 slots
  - Region II- 8 slots
  - Region III- 12 slots
  - Region IV- 15 slots
  - Region V- 16 slots
- When a child exits the CAW, a slot is drawn for that region.
- Selection is done by random draw
- Family is contacted and information about regional CAW providers mailed out
- QIS follows up with a visit to the family



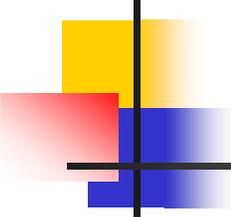
# Emergency Selections

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- Case Manager submits emergency funding request to Regional Manager
- If Regional Managers reach consensus that circumstance meets emergency criteria, the emergency services form is submitted to central office
- If central office staff agree that emergency services form meets the emergency criteria and there is funding and waiver capacity, the person is funded.
- Signed accept/decline form is returned to central office/regional office



# Self Direction in DD Services



# Self-Direct Options in Montana's Developmental Disability waivers

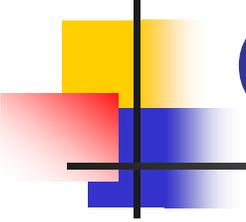
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- **Self Direct -Agency with Choice Employer Authority (AwC)**

Individuals and families can work with a provider agency who has elected to be an AwC to hire staff they want to work with them. The staff then become employees of the agency.

- **Self Direct- Common Law Employer Authority (Acumen)**

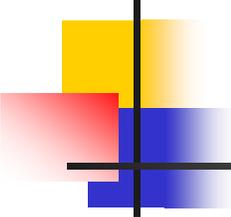
Individuals or their representative become the common law employer and are responsible for hiring, training, scheduling and terminating staff. A financial management service is a necessary part and is available with this model.



# Self direct: Agency with Choice

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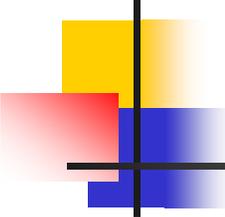
- In January 2014, DDP formalized Agency with Choice services
- Please view presentation for providers at :  
<http://www.dphhs.mt.gov/dsd/ddp/documents/AgencyWithChoiceProviders.pdf>
- Please view list of Agency with Choice providers at:  
<http://www.dphhs.mt.gov/dsd/ddp/documents/AgencyWithChoiceProviders.pdf>



# Why did Acumen's rate change?

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- DDP and Acumen worked on an agreed upon rate change effective 2/1/2014
  - CMs were notified via the CM call
  - Memo went out via mail to all Acumen 'employers'
- CMS would not approve a percentage based fee structure for a FMS (Acumen) in the application of the 1037 waiver
- DDP attempted to put the fees where Acumen occurred cost
  - Enrollment activities
  - Payroll activities



# What are the new fees?

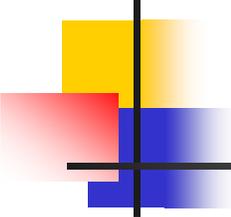
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- **One time Enrollment Fees:**

- One time Employer Enrollment fee for brand new Acumen customers only: \$150
- One time Employee Enrollment Fee, applicable for each new employee hired per employer: \$50

- **Ongoing Fees:**

- Per Member Per Month (PMPM) fee includes two check transactions (payroll or vendor): \$62 per month –Each individual in the Acumen system pays this fee regardless of account activity. **Every single month, this fee applies**
- Check transaction fee (includes payroll and vendor checks): 0-2 checks: \$0 (included in \$62PMPM fee)
- 3-5 checks: \$50 (plus \$62 PMPM fee)
- 6+ checks: \$100 (plus \$62 PMPM fee)

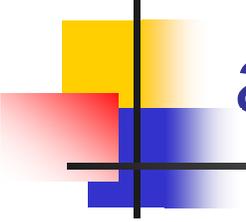


# Self-direct common law employer authority using Acumen Fiscal Agent

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## What does Acumen do?

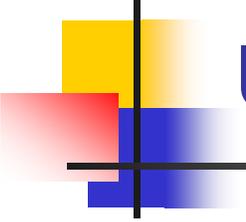
- Enrollment
  - Participant-Individual in Services
  - Employer-EIN
  - Employee(s)- Tracking training/requirements
  - Vendors
- Tax withholding and reporting- State of MT and Federal
- Process and track employee payroll according to the program rules and tax laws



# Self-direct common law employer authority using Acumen Fiscal Agent

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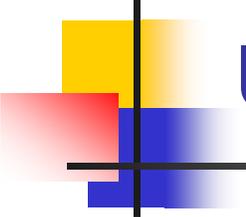
- Process and track vendor reimbursements according to program rules and tax laws
- Supply the up-front cost of the payroll, payroll taxes and vendor payments then bill back to the program for reimbursement
- Provide reports to the employer and the program regarding spending and other waiver requirements
- Provide responses to workers' compensation claims, unemployment claims, and verification of employment requests
- Respond to Audit requests by the state and CMS/ and report and provide information on any suspected misuse of the waiver funding including suspected fraud



# Community First Choice: update

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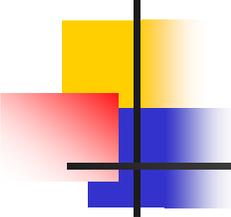
- Attend CFC Training
  - Friday, June 13<sup>th</sup>- Missoula, MT at the Wingate by Wyndam 8:00-12:30
  - Thursday, June 19<sup>th</sup>- Billings, MT at the Crowne Plaza 8:00-12:30
  - Tuesday, June 24<sup>th</sup>- WebEx Meeting 1:00-4:30
- July- CM agencies will receive a list of waiver recipients who also receive Personal Assistant Services (PAS)
- CM's CFC planning process should be triggered



# Money Follows the Person: update

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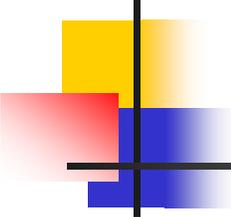
- Missoula Forum, June 12, 1:00 to 4:00 PM, location - Wyngate
- Billings, June 18, 1:00 to 4:30, location - Crowne Plaza
- DD Program pilots the first two individuals transitioning into community services from MDC
- Case Managers will be the regional coordinators for Money Follows the Person
- A transition fee is available for contracted agencies
- Ten, additional, Money Follows the Person services are available for the year besides standard Waiver Services
- Transition Coordinator position interviews are scheduled in Helena on Friday, the Housing Coordinator and the Project Director positions telephone screenings were held the week of June second



# HCBS settings rule: update

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- CMS released the much anticipated settings rule in March, 2014.
  - <http://www.medicaid.gov/Medicaid-CHIP-Program-Information/By-Topics/Long-Term-Services-and-Supports/Home-and-Community-Based-Services/Home-and-Community-Based-Services.html>
- The DPHHS committee is: Novelene Martin (DDP), Marcia Armstrong (AMDD), Robin Homan (SLTC)
- Target date of Nov 1, 2014 for draft transition plan
  - Final plan due to CMS by 3/17/15
- Self Assessment consists of:
  - Service definitions standards
  - Provider qualifications
  - Quality oversight
  - Person Centered Planning
  - Billing and adequacy of rates
- There will be a public comment period for transition plan



# Links and Contact Information

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- Link to Montana's Developmental Disabilities Program Waivers  
<http://www.dphhs.mt.gov/dsd/ddp/index.shtml>
- Developmental Disabilities Program Waiver Specialists

Novelene Martin 444-5662  
[nomartin@mt.gov](mailto:nomartin@mt.gov)

Lindsey Carter 444-2799  
[lcarter2@mt.gov](mailto:lcarter2@mt.gov)