

## SSJD - Supplemental Service Justification

This screen is used to display, add or modify the reasons why a particular service is being requested for a client. The "objective" is used to identify the reason why the service is needed and how the service will help the client achieve the goals that have been identified. The "evaluation criteria" is used to identify how the client's progress will be measured. Any funding options marked with a "Y" must have an explanation entered as to why that funding is not being used.

```
CAFSSJD          SUPPLEMENTAL SERVICE JUSTIFICATION      04/10/2008   15:10
USER ID : C74142SW      MODIFY                          PAGE NO: 001
CAPS ID : 00001300      00      NAME: KOCH, MELISSA

SERVICE: STRNS TRANSPORTATION      TOTAL:
PROV NO: 0001001 001      NAME: MARY FOSTER HOME

OBJECTIVE:  TRANSPORT MELISSA TO SCHOOL, COUNSELING SESSIONS AND FAMILY
VISITS

EVALUATION CRITERIA: FACILITATE FAMILY REUNIFICATION EFFORTS

FUNDING OPTIONS      AVAIL      IF YES, EXPLAIN
TRUST ACCT           N
MEDICAID             N
THIRD PARTY INS      Y      NOT COVERED
SSI/SSB              N
IV-A                 Y      SVC NOT ELIGIBLE FOR IVA FUNDING
OTHER                N

PATH:
```

**Field Descriptions** (F12) indicates code lookup is available.

### *CAPS ID* (F12)

This field will display the CAPS ID of the client who was entered on the SERL (Services List) screen.

### *NAME*

This field will display the name of the person whose ID is entered in the CAPS ID field.

### *SERVICE* (F12)

This field will display the service code and description for the service that was entered on the SERP (Services Detail: Payable) screen.

*TOTAL*

This field will display the total amount for the service that was entered on the SERP (Services Detail: Payable) screen.

*PROV NO*

This field will display the provider number for the service rendering provider that was entered on the SERP (Services Detail: Payable) screen.

*NAME*

This field will display the provider name for the service rendering provider that was entered on the SERP (Services Detail: Payable) screen.

*OBJECTIVE*

Enter the objective for this supplemental service. Describe how the requested service is going to help the client achieve the permanency goal(s) that have been identified.

*EVALUATION CRITERIA*

Enter information regarding what will be used to evaluate the effectiveness of the requested service. Enter how continued use of the requested service be justified. If possible, provide any cost savings information.

*FUNDING OPTIONS*

This area will default the funding options of Trust Account, Medicaid, Third Party Insurance, SSI/SSB, IV-A, and Other.

*AVAIL*

These fields will default "Y" if that funding option is available or "N" if that funding option is not available. Third Party Insurance and Other must be manually entered with a "Y" or "N".

*IF YES, EXPLAIN*

If any funding options are marked with "Y", enter why this funding is not being utilized. For example, Medicaid shows "Y", comment may be "not a Medicaid covered service."

**Additional Information**

The service cannot be approved if the SSJD (Supplemental Service Justification) screen is not completed.